

Opportunities

for Williamson & Burnet Counties

OWBC Board of Directors Meeting
Monday, April 28, 2025, at 5:00 p.m.

In-Person Meeting, Round Rock Head Start Administration Building,
1001 E Main Street, Round Rock, Texas 78664.

Notice is hereby given that the Board of Directors for Opportunities for Williamson and Burnet Counties (OWBC) will be held on the **28th day of April 2025 at 5:00 p.m.**, Head Start Administrative Building, 1001 E Main Street, Round Rock, Texas 78664.

AGENDA

1. CALL TO ORDER:

2. ROLL CALL: Establish Quorum

3. WELCOME GUESTS: Rob West and Ian Goodman

4. PUBLIC COMMENT:

5. ACTION ITEMS:

- | | | |
|------|---|----------------|
| 5.1) | Discuss and consider action to Accept new Board Members:
Carrie Berry target area Georgetown
Gus Rivera target area Hutto | Marco Cruz |
| 5.2) | Discuss and consider action to accept 2023 Financial Audit
And 990 Presented by Rob West | Marco Cruz |
| 5.3) | Discuss and consider action to ratify the Health Benefits
Presented by Ian Goodman | Marco Cruz |
| 5.4) | Discuss and consider action:
January and February Agency Financials | Marco Cruz |
| 5.5) | Discuss and consider action:
January and February Head Start Purchase
Card Transactions | Marco Cruz |
| 5.6) | Discuss and consider action to add new Chief Financial Officer
as a signature authority existing accounts for Financials and
Banking Institutions including Cadence, PNC, and Merrill Lynch | Marco Cruz |
| 5.7) | Discuss and consider action:
Head Start 5 Year Application | Lynore Samford |

604 High Tech Drive | Georgetown, TX 78626 | (512) 763-1400 | www.owbc-tx.org



POSTED

Vicinta Stafford
Burnet County Clerk

By April McFarlen at 2:57 pm, Apr 23, 2025

- 5.8) Discuss and consider action to the Facility Use Agreement
With the City of Leander to operate the Meals on Wheels Program
- Marco Cruz

6. CONSENT ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member, staff member or citizen requests removal of the item from the Consent Agenda for the purpose of discussion. For removal of an item, a request must be made when the Consent Agenda is opened for Board Action.)

- 6.1) Minutes of the December 2024 Board Meeting
There was no meeting in February 2025
- 6.2) Minutes of the February 2025 Executive Committee meeting
- 6.3) Minutes of the April 2025 Executive Committee meeting
- 6.4) Minutes of the February 2025 Finance Committee meeting
There was no Committee meeting for April 2025
- 6.5) Minutes of the March 2025 Development Committee meeting
- 6.6) Minutes of the April 2025 Development Committee meeting
- 6.7) Minutes of the April 2025 Governance Committee meeting

There was no meeting for the Program Committee March 2025

7. BOARD COMMITTEE/DEPARTMENT REPORTS:

Addendum to the Board of Directors Agenda: Committee Reports/Briefings: The Board of Directors may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Board on any or all subjects may occur.

- 7.1) Program/Personnel Committee: Donna Shaw
 - A. Head Start Program Report L. Samford
 - 1. Head Start F2 Monitoring
 - 2. January and February 2025 Dashboard Update
 - B. Community Services Program R. Orozco
 - 1. January and February 2025 CEAP/CSBG Dashboards

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OWBC Board of Directors Agenda 04//28/2025 Continued

- C. Senior Nutrition Program Report S. Mikeska
 - 1. January and February 2025 Dashboard
- D. Human Resources Report S. Esqueda
 - 1. Benefits Enrollment Update
 - 2. January and February 2025 Dashboard

- 7.2) Finance/Property Report: M. Cruz
 - 1. Bertram HS Update

- 7.3) Development and Marketing Report : D. Yeater
 - 1. Grant Update
 - 2. Marketing Update
 - 3. Sip & Shop Update

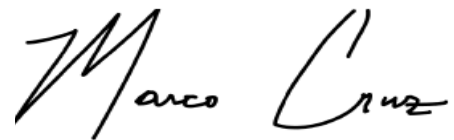
- 8. **EXECUTIVE DIRECTOR REPORT:** M. Cruz

- 9. **ADJOURN MEETING:**

Dated 23rd day of April 2025

Opportunities for Williamson and Burnet Counties
Fernando Albornoz, OWBC Board Chair

I, the undersigned authority, do hereby certify that the NOTICE OF MEETING of the governing body of the above named Opportunities for Williamson and Burnet Counties (OWBC), is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the County Offices of said Courthouse for WILLIAMSON AND BURNET Counties, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on April 23, 2025, at or before 5 o'clock p.m. and remained posted continuously for at least five calendar days preceding the scheduled time of said Meeting.



Maco Cruz, Executive Director

"The Opportunities of Williamson Burnet Counties Board of Directors reserves the right to adjourn in to Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."

MISSION: To empower children, families, and seniors to achieve and maintain independence by partnering with area organizations to provide education, nutrition, and community support.

VISION: A healthy, educated community in which all people live independently and with dignity.

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